

Zero Trust Architecture Forum

Google Group Overview and Resource Guide

What is Google Groups?

Google Groups makes it easy for groups of people to communicate and collaborate. You can send an email to everyone in a group with one address, invite a group to an event, or share documents with a group. You can also create an online forum to discuss a popular technology or answer questions about a product.

You can use online and email-based groups with Google Groups to:

- host discussions and make plans with a team, organization, or social group
- meet people with similar hobbies, interests, or backgrounds
- learn about a topic and join discussions on that topic
- create a Q&A forum for any topic, such as baking, health, or a task at work
- organize meetings, conferences, and social events

Joining the ZTA Forum

Email us at nist-nccoe-zta@list.nist.gov and include your reason for joining. A moderator will manually add you to the Forum email list.

Please note, you do not need a Google account to be part of the ZTA Forum. However, you may not be able to access the ZTA Forum archives and update your own subscription settings if you cannot access the ZTA Forum Google Group.

If you don't have a Gmail address, you can still access Google Groups by associating your email address with a Google Account. If you:

- Don't have a Google Account—[Create a Google Account without changing your email address](#)
- Have a Google Account—[Sign into your Google Account with another email address](#)

Emailing the Forum Email List

To send an email to the entire list, send your message to NIST-ZTA-Forum@list.nist.gov from the email address that you used to subscribe. Discussions on the list should be limited to topics relevant to zero trust architectures.

Initially, NIST National Cybersecurity Center of Excellence staff will be moderating discussions in the ZTA Forum. Moderating and posting discussions will generally occur during business hours Monday through Friday (Eastern). If you post to the ZTA Forum after hours or on weekends, we will read and post them as early as possible the next business day.

Updating Information and Email Delivery Settings

You can stop receiving emails from the ZTA Forum by either unsubscribing from the group or changing your group settings. If you unsubscribe from the group, you will no longer be a member and will stop

receiving emails and lose the ability to view group messages. If you'd like to remain a member but stop receiving emails, simply change your email settings. Instructions for both options are shown below.

Unsubscribe

You can Unsubscribe from a group using one of these options:

Option 1: Send a blank email to NIST-ZTA-Forum+unsubscribe@list.nist.gov.

Option 2: Edit your settings.

- Open [Google Groups](#).
- Select the “NIST Zero Trust Architecture Forum” group
- Click on “My membership settings”
- Click the “Leave Group” button at the top of the page

Update Information and Email Delivery Settings

Once you are logged into the NIST Zero Trust Architecture Forum group, you can update your display name and email delivery settings at any time.

1. Go to My membership settings
2. On this page, you can change your display name.
3. Under Subscription, click the dropdown menu and select your preferred email delivery frequency. An explanation of each option is available as you hover over the selection.
4. Click “Save changes.”

Read & Respond to Group Posts

As a Google Groups user, one of the first things you might want to do is read and respond to group posts. Depending on how a group is configured (and your personal settings), you will be able to read and respond to posts either through the web interface or using email.

Read and Respond to Posts Using the Google Groups Web Interface

1. Click on the 'My Groups' button on the Home screen. A list of all your subscribed groups appears.
2. Click on a group name. The Topics screen appears with a list of all current topics. Notice that all the unread posts for a topic are listed (in bold).
3. Click on the topic you want to read. The first post in the topic (created when the topic was created) is displayed on top followed by all responses.
4. Click on the Post reply arrows in the right corner by the time/date of the post. A reply field appears with a formatting toolbar at the top.
5. Tip: Click on the Post reply button (or the red Post Reply) in the first post to reply to the original topic creator. Click on Reply to Author under "More message options" to reply to the poster through private email. Click on Forward under "More message options" to forward the post to an email address.
6. (optional) Click the Quote original link to display the original message below your response.
7. Type your reply in the reply field.
8. (optional) Format your reply using options in the formatting toolbar.
9. Click the Post button to reply to that post.

Read and Respond to Posts Using Email

1. Click on the email in your inbox to see the message from the group
2. Select “Reply to author” (to respond only to the poster) or “Reply all” (to respond to the whole group).
3. Type a response to the email and click Send.

Still have questions?

Email the ZTA Forum Team at nist-nccoe-zta@list.nist.gov
